

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, June 10, 2025, 7:00 P.M.**

Vice Chair Michael Wineke presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Zarlring, Herbst, and Truax, who were present via Zoom.

Supervisors Richardson, Morris, Nass, and Dryna were absent. Morris and Nass, having given prior notice were excused.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarlring
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Elizabeth Hafften	District 12.....	Matthew Tracy
District 13.....	Amanda Truax	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Phil Ristow	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Amanda Golson
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

White led the Pledge of Allegiance. A moment of silence was observed.

Luckey certified compliance with the Open Meetings Law.

Richardson present via zoom at 7:01 p.m.

Approval of the Agenda. Poulson moved to approve as drafted. Seconded by Backlund and passed.

Poulson, Executive Committee Vice Chair, moved to approve the County Board minutes from May 13, 2025. Seconded by Jaeckel and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 19, 2025, at 7:00 p.m.
2. Treasurer’s Monthly Report.

**Public Comment: None**

**Special Order of Business:**

1. Introduction of Jefferson County Fairest of the Fair – Hanna Brattlie
2. Recognition of Jefferson County Public Health

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- Nurse, Maria de la luz Lira, Nurse of the Year Award
3. Presentation of the Working Lands Preservation Award – Gathering Waters
  4. Introduction of Artists, Chris Steinmiller and Sophie Lonsdale, from the Hoard Art Show – Supervisor Walt Christensen
  5. Presentation of 2024 Audit Results by Sikich
- Dryna present via zoom at 7:31 p.m.

**Annual Reports:**

Finance Director, Marc DeVries; Human Services Director, Brent Ruehlow; UW Extension Area Director, Chrissy Wen, and Economic Development Consortium, Deborah Reinbold. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Committee Reports, Resolutions, Proclamations, and Ordinances:**

**Poulson, Executive Committee Vice Chair, introduced Resolution No. 2025-24. Calling for Support of Local and State Emergency Management Programs**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors requests that the State of Wisconsin provide financial assistance of \$1 per capita for each county and tribe, or a cost-share for Emergency Management staffing costs, not to exceed current federal grant funding levels.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors requests that the Wisconsin State Legislature and Governor of Wisconsin consider additional funding strategies, including the aforementioned ideas from Emergency Management Directors.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is directed to forward a copy of this resolution to the Governor of Wisconsin, members of the Wisconsin State Legislature representing Jefferson County, and the Wisconsin Counties Association.

*Fiscal Note: Funding for Emergency Management primarily comes from the Emergency Management Performance Grant and Emergency Planning and Community Right-to-Know Act funding. Both programs have Federal and State funding components. This Emergency Management funding has steadily decreased from \$114,499 received in 2019 to \$75,164 budgeted for 2025. A \$1 per capita payment would equate to approximately \$87,000 in additional revenue for Emergency Management, assuming no loss of current funding.*

**Poulson moved for the adoption of Resolution No.**

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**2025-24. Seconded by Braughler and passed.**

**Poulson, Executive Committee Vice Chair, introduced Resolution No. 2025-25. Urging the Incorporation of Local Feedback and Technical Expert Committee Recommendations in ATCP 51**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby urges the Wisconsin Department of Agriculture, Trade and Consumer Protection, the Wisconsin Legislature, and the Governor to ensure that information and expertise gathered from counties and local governments across Wisconsin, and the recommendations from the Technical Expert Committee, are substantively considered and reflected in any updates to ATCP 51, while the state retains regulatory authority to provide uniformity and consistency.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is directed to forward a copy of this resolution to the Governor of the State of Wisconsin, all members of the Wisconsin Legislature representing Jefferson County, the Secretary of the Wisconsin Department of Agriculture, Trade and Consumer Protection, and the Wisconsin Counties Association.

*Fiscal Note: Passage of this resolution has no determinable fiscal impact.*

**Poulson moved for the adoption of Resolution No. 2025-25. Seconded by Jaeckel and passed.**

**Poulson, Executive Committee Vice Chair, introduced Resolution No. 2025-26. Authorizing the County Administrator to Sign the 2025-2029 Soil and Water Resource Management Master Grant Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to sign the attached 2025-2029 SWRM Master Contract and any associated annual addenda or amendments thereto, as required to implement the grant and maintain eligibility for future program funding.

*Fiscal Note: Authorization and execution of the SWRM Master Contract makes Jefferson County eligible to receive ongoing funding allocations from the State of Wisconsin under Section 92.14 of Wisconsin State Statutes. This grant funds staffing in the Land and Water Conservation Department.*

**Poulson moved for the adoption of Resolution No. 2025-26. Seconded by Turville-Heitz and passed.**

**Poulson, Executive Committee Vice Chair, introduced Resolution No. 2025-27. Authorizing**

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**Utility Easements to the City of Jefferson in the Food & Beverage Innovation Campus**

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Administrator and Corporation Counsel are authorized to negotiate and finalize all necessary documentation to complete the utility easements referenced above.

BE IT FURTHER RESOLVED the Jefferson County Clerk is authorized to execute all necessary documents as required for the closure of these land transactions, including easements conveying property interests to the City of Jefferson and Jefferson Utilities. *Fiscal Note: The rights and obligations of the easement areas will be negotiated with Jefferson Utilities and the City of Jefferson, including each party's responsibility for the restoration of any disturbances to the property and ongoing maintenance. Jefferson County does not intend to seek payment for the conveyance of the utility easements at this site.*

**Poulson moved for the adoption of Resolution No. 2025-27. Seconded by Jaeckel and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2025-28. Accepting Grants from the Compeer Fund for Rural America and the Wisconsin Association of Fairs and amending the 2025 budget in the Fair Park Department**

NOW, THEREFORE, BE IT RESOLVED that the 2025 Fair Park Department Budget be amended to include the grant funding from the Compeer Fund for Rural America and the Wisconsin Association of Fairs in the amount of \$5,000 and related expenditures.

*Fiscal Note: This resolution authorized the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones moved for the adoption of Resolution No. 2025-28. Seconded by Christensen and passed.**

Ayes 28 (Jones, Richardson, Preuss, Zaring, Braughler, Herbst, Wineke, Degner, Goose, Hafften, Tracy, Truax, Lund, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Morris, Nass), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2025-29. Accepting the Department of Justice's Extension of the Deflecting Court Involvement Due to School Refusal Grant at the Human Services Department**

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NOW, THEREFORE, BE IT RESOLVED that the 2025 County Budget be amended to include the grant funding from the Department of Justice for the amount of \$54,367.99.

*Fiscal Note: Jefferson County will receive reimbursement for costs incurred during 2025. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones moved for the adoption of Resolution No. 2025-29. Seconded by Poulson and passed.** Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Wineke, Degner, Goose, Hafften, Tracy, Truax, Lund, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Morris, Nass), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2025-30. Accepting bids for roof replacement to the Goat Barn and portions of the Sheep Barn**

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, C&C Group for the removal and replacement of the Goat Barn and partial removal and replacement of the Sheep Barn roofs as set forth in the bid documents.

*Fiscal Note: On March 11, 2025, the County Board of Supervisors approved \$90,000 in carryover funding for capital needs at the Fair Park and also \$30,000 for a feasibility study. The Finance Committee has determined that the need to repair existing facilities and bring deferred maintenance up to date exceeds the current need for a feasibility study. This resolution authorizes the use of the \$30,000 formerly reserved for a feasibility study to be applied toward the roofing repairs in the Goat and Sheep barns.*

**Jones moved for the adoption of Resolution No. 2025-30. Seconded by Poulson and passed.**

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-31. Authorizing the Highway Department to enter into a contract for lime rock crushing**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to enter into a contract with Bjoin Limestone for limestone crushing in 2025.

*Fiscal Note: Adequate funds are available in the*

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*Highway Department budget for this contract.*

**Jaeckel moved for the adoption of Resolution No. 2025-31. Seconded by Lindl and passed.**

Gulig abstained from voting due to a potential conflict of interest.

**Drayna, Law Enforcement and Emergency Management Committee Vice Chair, introduced Resolution No. 2025-32. Authorizing the County Administrator to Contract with OCV, LLC, for, Custom Sheriff Mobile Application**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the County Administrator to contract with OCV, LLC for a Custom Sheriff Mobile Application for a three-year term, subject to renewal upon favorable negotiations and County budget approval.

*Fiscal Note: The Sheriff's Department assesses fees on purchases made in the Commissary. Funding for the proposed contract in the total amount of \$42,676 for three years will be provided through the collection of these fees.*

**Drayna moved for the adoption of Resolution No. 2025-32. Seconded by Jaeckel and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2025-04. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4599A-25, R4600A-25, R4602A-25, R4603A-25 and R4604A-25 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 15, 2025, and

WHEREAS, at its meeting on May 15, 2025, the Planning and Zoning Committee considered the request to amend the Official Zoning Map of Jefferson County after conducting a public hearing regarding the requested amendment, and after receiving a recommendation from the affected Town, hereby make the following recommendation to the Board of Supervisors in open session, and

WHEREAS, the Planning and Zoning Committee has found that the criteria and standards set forth in

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s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone have been met and the petitions are consistent with the Jefferson County Comprehensive Plan and Farmland Preservation Plan as identified in the Decision of the Planning and Zoning Committee, and

WHEREAS, consistent with the recommendations of the Planning & Zoning Committee, the Board of Supervisors finds, where applicable, the standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone are met by the proposed amendment to the official zoning map, and

NOW, THEREFORE, BE IT ORDAINED THAT the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**Jaeckel moved for the adoption of Ordinance No. 2025-04.** Seconded by Poulson and passed.

Kannard abstained from voting due to a potential conflict of interest.

**Appointments by County Administrator:**

By virtue of the authority vested in me under Sections 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments as listed in the agenda:

Joanne Larson, Fort Atkinson, WI, to the Zoning Board of Adjustment for a 3-year term ending July 1, 2028.

Steven Masche, Lake Mills, WI, to the Zoning Board of Adjustment for a 3-year term ending July 1, 2028.

Joanne Larson, Realtor Representative, Fort Atkinson, WI, to the Land Information Council for a 3-year term ending June 30, 2028.

Sarah Baker, Public Safety Representative, Dousman, WI, to the Land Information Council for a 3-year term ending June 30, 2028

**Braugher moved to confirm the above appointment.** Seconded by Kannard and passed.

**Appointment by County Board Chair:**

By virtue of the authority vested in me under Ch. 2, Article II, Division 2 of the Jefferson County Ordinances, I hereby request confirmation of the following appointments as listed in the agenda:

Sean Heaslip, Owners and Operators of Facilities, Cambridge, WI, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Jeff Smith, Citizen Member, Johnson Creek,

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WI, to the Wisconsin River Rail Transit Commission (WVRTC) for a 3-year term ending April 30, 2028.

**Degner moved to confirm the above appointment.**

Seconded by Backlund and passed.

**Appointments by Human Services Board:**

By virtue of the authority vested in the Human Services Board under Section 2.208 of the Jefferson County Ordinances, the Human Services Board hereby requests the County Board's confirmation of the following appointments as listed in the agenda:

Lou Klein, Watertown, WI, to the Aging & Disability Resource Center Advisory Committee (ADRC) for a 3-year term ending July 1, 2028.

John Donohue, Fort Atkinson, WI, to the Aging & Disability Resource Center Advisory Committee (ADRC) for a 3-year term ending July 1, 2028.

Mary Roberts, Fort Atkinson, WI, to the Aging & Disability Resource Center Advisory Committee (ADRC) for a 3-year term ending July 1, 2028.

Mary Ann Zwaska, Lake Mills, WI, to the Nutrition Project Council for a 3-year term ending June 10, 2028.

**Jones moved to confirm the above appointment.**

Seconded by Lund and passed.

**Public Comment: (General) None**

**Announcements:**

Supplemental information presented at the June 10, 2025, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Turville-Heitz and passed at 8:32 p.m.**